



WAVERLEY TENNIS

Winter 2012 TEAM ENTRY INSTRUCTION SHEET

Team Entry Forms are to be sent or hand delivered to :- **Mr David Kimberley**
49 Charlbury Crescent
Cranbourne North 3977
Phone: 0411 123 736

Alternatively Entry forms can also be hand delivered to Jim Birch, 13 Kingston St. Mt, Waverley

1. Entries are to be submitted on the appropriate entry forms. Note different colours for different formats.
2. **ORIGINAL OF EACH ENTRY FORM MUST BE SUBMITTED TO THE ASSOCIATION BY THE DUE DATE. A copy should be retained by the club.** Additional forms can be printed from the website.
 - **Entry forms are to be separated and submitted attached to the appropriate face sheet.**
 - **Club entry form and entry fees must accompany entries.**
3. Teams using outside venues must be listed on the CLUB ENTRY FORM **and** on a “TEAM ENTRIES - ADDITIONAL INFORMATION SHEET”. If nominating a team for an outside venue always include the name of the first player listed in the team.
4. Grading of each player is to be based on Association grading as a doubles player (A, A Res, B Spc etc.) **EACH PLAYER MUST HAVE THEIR GRADING LISTED ON THE ENTRY FORM.**
5. A players grading is retained from season to season unless a change is approved by the WDTA.
6. Some competition formats are available in certain grades only.
7. Team members must be listed in order of merit on entry forms. Gender & where applicable date of birth
8. **Entry forms must show previous season details including both grade and section and, if not WDTA, Association name. Pennant grades must be shown wherever possible.**
9. Apply for either a high, middle or low section within a grade. If more than one team in a grade then teams must be ranked in order of merit and entered as “low 1, low 2, etc”.
10. **Emergencies** are to be submitted on the appropriate form at the time of team nominations. **This is only necessary for new players.** Clubs are given a list of their players prior to the commencement of the season, it is their responsibility to ensure that the list is correct.
11. Additional comments to assist grading may be added.
12. **If changing a players personal grading this should be highlighted and an explanation given. Include this on the “Team Entries - Additional Information Sheet”.**
13. “Team Entries - Additional Information Sheets” must be attached to the appropriate team entry.
14. *Full names must appear on entry forms. Gender and Date of Birth (juniors only) must be shown.*
15. Grade applied for must be consistent with personal grading of team members.
16. **ENTRIES CLOSE :- TUESDAY 14th FEBRUARY 2012 for all competitions.**
Entries lodged after this date incur an additional \$5 per team entry fee.
17. Direct queries to Association Match Committee Convenor Trevor Smyth Ph 9808 1851 / 0468 958 927.