



NOTES FOR JUNIOR TEAM MANAGERS

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Guidelines

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OVERVIEW

- Waverley & District Tennis Association (WDTA) trading as Waverley Tennis, has two (2) seasons of Junior competition - 14 rounds of Home & Away matches, semi-finals and grand finals, each season.
- Summer season (Term 4 & Term 1) and Winter season (Term 2 & Term 3).
- This is a 1 court competition. Some venues may have 2 courts available for matches.
- Saturday and Sunday matches start at 8:15am and conclude by 12:15pm



JUNIOR VENUE SUPERVISORS

- On competition days the Home Club will provide an Adult Club Member or Parent to act as a Junior Venue Supervisor and referee in the case of a dispute.
- A Junior Venue Supervisor must attend each venue used by the Home Club (including 'outside' venues) and must stay onsite for the entire session.
- Welcome and introduce themselves to away team players (players and parents) and wear the WDTA **ORANGE** Venue Supervisor's Vest for the duration of all matches and at all Home venues. The vests are essential as they allow parents of visiting teams to easily identify who to contact if an issue arises during play.



YOUR TEAM

- Provide player and parent/guardian details (including mobile phone number) to all team members.
- Setup a chat group (eg WhatsApp) to communicate weekly with team players/parents/guardians.
- Send a confirmation message to the team on the Wednesday before the match to ensure that you have enough available players for the coming round.
- Triples teams (D, D Special, C, C Special) can only have 3 team members play each round. If there are more than 3 players in a Triples team, create a roster of the players for the season.
- Singles/Doubles Rubbers teams (B, B Special, A, Reserve, A, Challenge Cup, President's Cup) may play a minimum of 2 and a maximum of 4 players each round. If there are 3 or 4 players and the team is only playing 2 players per round, then create a roster of players for the season.



MATCH DAY

- Players **MUST** arrive at least 10 minutes prior to the match starting time.
- Late arrivals can lead to forfeits of sets and rubbers.
- Away teams should announce their arrival to the Junior Venue Supervisor.
- Ensure that players' names are written on the scoresheet in the correct order of play, noting any emergency players, any previous playing history and date of birth (this is important!).
- Parents and supporters **MUST NOT** make line calls, call the score, or coach players while they are on court! If this is apparent, the Junior Venue Supervisor should be advised.
- Team Managers should not try to resolve these issues themselves as this can lead to further conflict - they should ask the Junior Venue Supervisor to step in and resolve any issues.



AWAY DUTY PARENTS

To fulfil our Duty of Care obligations:-
Away teams MUST have a DUTY PARENT (a responsible non-playing adult) in attendance from the visiting team for the entire match.

Away Team's Duty Parent's:

- name is to be noted on the Scoresheet, and
- **MUST** remain until all the children in their team have been collected.

A fine **WILL BE** issued:

- for non-attendance of a Duty Parent from the visiting team for an entire match, and
- if a child is left at a venue awaiting a parent to collect them and no away parent is present.

